

SUPPLY OF GOODS AND PROVISION OF SERVICES 2025

1. Amana Bank Limited (ABL) now invites sealed bids from eligible interested Bidders (Applicants) to take part in the process of Pre-qualification for supplying of goods and provision of services for the financial year 2025.
2. Amana Bank will use the pre-qualification method to identify potential firms/companies to be engaged in the procurement of goods and provision of services. Pre-qualifications method will be applied to select at a sole discretion of ABL and a process will not oblige it to seek offers or enter into any agreements with any or all Applicants.
3. No payment will be made by ABL to any Applicant for any cost or expense incurred by that Applicant in preparing, submitting, discussing or otherwise relating to this Pre-Qualification.
4. The scope of supply will involve the categorized individual lots. Bidders are free to bid for any complete lot or combination of lot(s) of their choice to be pre-qualified.

LOT (S) NO.	DESCRIPTION:	QUANTITY
LOT NO.1	Supply of Stationeries and Computer Consumables	Various
LOT NO.2	Printing and Supply of Bank forms, Promotion materials and branding	Various
LOT NO.3	Provision of Office Cleaning Service 1. Head Office - 800m2 2. Main Branch - 426m2 3. Tandamti Branch - 166m2 4. Nyerere Branch - 366m2 5. Arusha Branch - 400m2 6. Mwanza Branch - 325m2 7. Lumumba Branch - 166m2 8. Mbagala Branch - 230m2 9. Tanga Branch- 300m2 10. Zanzibar Branch 339m2 11. Dodoma Branch 200m2	Various
LOT NO.4	Provision of Office Sanitary items	Various
LOT NO. 5	Supply of Bank Furniture and Equipment	Various
LOT NO. 6	Supply ICT Equipment	Various
LOT NO.7	Provision of Insurance Service: Group A. General Insurance	Various
LOT NO. 8	Provision of ICT Equipment Maintenance	Various
LOT NO. 9	Provision of ICT Software Maintenance Servicing: 1. Software Maintenance, 2. Networks 3. Internet Services	Various
LOT NO. 10	Provision of Minor General Maintenance Equipment: 1. Office chairs 2. Office Tables 3. Cabinets 4. Drawers Lock 5. Shelves 6. Doors and Door Locks 7. Water Dispensers	Various
LOT NO. 11	Provision of Security Guard service	Various
LOT NO. 12	Provision of Cash in Transit Service	Various
LOT NO.13	Provision of Courier Service: Transporting: 1. Parcels 2. Goods	Various
LOT NO. 14	Provision of Electrical Maintenance	Various
LOT NO.15	Provision of Travel Agent Service	Various
LOT NO. 16	Provision of Generator Maintenance	Various
LOT NO.17	Provision of Fire Extinguisher Service	Various
LOT NO.18	Provision of Loan Recovery and Auction Service	Various
LOT NO.19	Provision of Property Valuation Service	Various
LOT NO.20	Provision of Fumigation Service	Various
LOT NO.21	Provision of Air Condition Maintenance	Various
LOT No. 22	Provision of Biometric, Fire Alarm and Intruder Systems Maintenance	Various
LOT NO. 23	Provision of CCTV Maintenance	Various
LOT NO. 24	Supply of Fuel for Standby-Generator	Various
LOT NO. 25	Provision of Motor Vehicle Garage	Various
LOT NO. 26	Supply of Drinking Water and Water Dispenser	Various
LOT NO. 27	Provision of strong room door and cash safe maintenance	Various
LOT NO. 28	Provision of Legal Services	Various
LOT NO. 29	Provision of Independent Surveyor services	Various
LOT NO. 30	Provision of Financing Insurance: A. Life insurance for staffs and customers B. Insurance for bank financing security	Various
LOT NO. 31	Provision of Motor vehicle tracking service	Various

5. A complete set of Pre-Qualification Document(s) shall be purchased by interested Applicant on submission of a written application letter to the address given under paragraph 1.6 below and upon payment of a non-refundable fee of TZS 100,000/= (Tanzania Shillings One Hundred Thousand Only) for the Pre-Qualification document. Payment should be made at any branch of Amana Bank.
6. All Bids in one original plus one copy, properly filled in, and enclosed in plain envelope clearly marked TENDER No. ABL/011/HQ/PQ/2025 FOR THE SUPPLY OF GOODS AND PROVISION OF SERVICES LOT NO.... should be addressed to THE SECRETARY, TENDER COMMITTEE, AMANA BANK LIMITED P.O. BOX 9771, DAR ES SALAAM, to reach not later than 12th November 2024 at 1430hours East African time.
7. Applicants may obtain further information for the Pre-Qualification Documents at the office of the General Internal Service, Amana Bank Limited, located at Golden Jubilee Tower 2nd floor, Ohio Street, P.O. Box 9771 Dar es Salaam, Tanzania. Telephone/fax (255) 22 2129007/8/2129013 and Mobile Number +255 747 799 799 from 09:00am to 4.30pm on Mondays to Fridays, inclusive with an exception of weekend and public holidays.